

# **Emergency Management Plan**

for the



## **Town of Liberty**

Manitowoc County, Wisconsin

Drafted March 2016

# Table of Contents

Tab

<b>Statement of Purpose and Commitment .....</b>	<b>1</b>
<b>Community Profile .....</b>	<b>2</b>
<b>Map of Township .....</b>	<b>3</b>
<b>Hazard and Risk Evaluation .....</b>	<b>4</b>
<b>Response Procedures .....</b>	<b>5</b>
1. Notification procedures	
2. Emergency Plan Manager Responsibilities	
3. Emergency personnel communications	
4. Residential Warnings, Public information & media	
5. Emergency response operations	
a. Command post procedures	
• Chain of Command	
• Documentation procedures	
b. Fire department responsibilities	
c. Constabulary responsibilities	
d. Emergency medical services responsibilities	
e. Maintenance department responsibilities	
f. Volunteer responder responsibilities	
g. Evacuation procedures	
• Emergency shelter locations	
• Transportation	
• Relocation information	
• Extended evacuation procedures	
h. "Shelter-in-place" procedures	
• Special needs support	
i. Rescue operations	
6. Response personnel safety	
7. Incident & Response critique	
a. Chronological review of information and actions	
b. Critique of decisions and actions	
c. Evaluation of performance	
d. Recommendations for <b>personnel and</b> equipment changes	
e. Plan revisions	
8. Testing and Review of the Emergency Management Plan	
<b>Emergency Response Personnel &amp; Equipment Resource List .....</b>	<b>6</b>
1. Township Personnel	
2. Contracted Services or Equipment	
3. Volunteers	
<b>Special Needs Residents .....</b>	<b>7</b>
<b>Appendices .....</b>	<b>8</b>
1. Mutual Aid Agreements	
2. Manitowoc County Emergency Resources	
3. Maps	

## Statement of Purpose and Commitment

*(The recommendation is to have a letter from the Chief Executive Officer of the Township indicating the Township's legal authority and responsibility for creating and implementing this plan. The letter should also authorize the Township Emergency Manager to act on behalf of the governing body to respond appropriately and responsibly to the emergency, and to direct Township personnel and agencies to fulfill their duties and responsibilities as assigned in the plan.)*



# Town of Liberty

## Manitowoc County

13812 English Lake Road • Valders, WI 54245 • Phone 920-758-4496

Residents of the Town of Liberty:

Wisconsin Statute 323 sets forth the powers for the Chairman of the Town of Liberty acting in the capacity of Emergency Plan Manager. It directs the town to have this plan in place consistent with state accepted standards and authority to levy taxes to operate such program. With this plan in place the Emergency Manager has the power to authorize others to fulfill the positions as needed to efficiently complete the duties that arise during the emergency.

Upon adoption of this plan the Town Board authorizes the Chairman to act as stated in the plan and have authority to name persons to the positions that need to be addressed by the specific emergency. This plan shall be reviewed and revised annually.

Please be advised that some situations are not specifically covered and each emergency will be handled in the most efficient and safe manner as deemed appropriate with consideration for safety and availability of manpower and equipment.

If anyone recognizes errors or omissions in this plan, please advise the Town Board immediately that they may be addressed in a timely manner.

Sincerely,

Bill Pitz  
Town of Liberty Chairman

## **Community Profile**

The Town of Liberty is a small community of 1,285 residents and approximately 36 square miles, located southeast of the City of Manitowoc. The east boundary is Town Line Road and the Town of Newton; the west boundary is Highway A and the Town of Eaton; the north boundary is Viebahn Road and the Town of Cato; and the south boundary is County Highway F and the Town of Meeme.

The township consists of large tracts of agricultural land, natural conservation areas and recreation areas, i.e. Pigeon Lake, Camp Sinawa and Autumn Ridge Golf Club, with a concentration of population and residence in the Pigeon Lake/Autumn Ridge area.

The Canadian Pacific Railroad runs near and through the town. This presents the possibility that hazardous materials and cargo may be involved in an incident.

## **Map of Township**

*(Include general map of the Town of Liberty noting the location of the Town Hall, Fire Department, emergency shelters and any other structures, facilities or locations considered to be of importance either to emergency response efforts or as exceptional risk or vulnerability.)*

See Appendix C (Tab 8) for complete maps for each specific area of township.



## Hazard and Risk Evaluation

The Town of Liberty is no more, or no less, likely to experience a natural or man-made disaster than other towns in Wisconsin. It has no remarkable natural features that make it prone to disasters. The transportation system does not make it any more likely to *experience* accidents than similarly situated towns. Its economic activities do not introduce any particularly dangerous situations.

The types of "natural" emergencies which are likely in the Town of Wilson include, but are not limited to:

- tornadoes,
- hail,
- dense fog,
- wind storms,
- extreme cold,
- lightning,
- snow storms,
- heavy rains,
- wild fires,
- ice storms,
- flood conditions.

The ability to predict the occurrence of such situations is limited by the technology and expertise of meteorologists. At best, the town can have a few days to prepare for certain conditions. More often than not, conditions will change rapidly, and if they are more severe than anticipated, an emergency will present itself.

Other disasters, which may or may not be the result of natural phenomena, may include:

- transportation accidents on the interstate, other roadways, or the railroad which may involve hazardous materials or pose a threat to residents,
  - a release of hazardous or noxious chemicals from an industrial facility,
  - large fires involving multiple structures or large wooded areas,
  - loss of utility service to residents (particularly electricity or telephone communications) and
  - acts of vandalism or terrorist aggression which may harm or endanger residents. These types of emergencies may be preventable through careful attention to details and preventative interventions (i.e., preventative maintenance, closure of highways during dangerous travel conditions, etc.)
- However, these incidents are even less predictable than natural disasters.

The decision to implement this emergency plan shall be at the discretion of the Town Board Chairperson who is the Emergency Plan Manager (EPM). If the Town Board Chairperson is not available, the authority to implement this plan immediately passes to the next responsible Town Official in accordance with Town ordinances or procedures.

The Board Chairperson shall give consideration to the following before initiating this plan.

- Does the incident or emergency condition exceed the normal emergency response services already available to, and provided by, the Township or other emergency response agencies?
- Does the incident or emergency condition represent a significant health or safety hazard to Town residents, or other persons in the Township, engaged in normal activities?
- How many residents or other people are, or may be, affected by the incident?
- How serious a threat does the incident or emergency condition represent?

If, in the opinion of the Town Board Chairperson the protection of the residents' health and safety would be best served by implementing this plan, he or she will implement the plan as described in the section entitled "Response Procedures."

# Response Procedures

## I. Notification procedures

As emergency conditions develop, people and Town officials will begin to seek help and assistance in dealing with their particular situation. Calls will be made to "911" by residents seeking assistance from the fire department, ambulance services or county sheriff. Sheriff's deputies will call in their assessment of conditions and make recommendations. Township employees may call the Town office and advise the clerk of hazardous conditions.

The fire chief (or senior on-duty officer), sheriff's dispatcher or Town clerk is instructed and authorized to contact the Town Board Chairperson and request a decision about implementing the plan. If in the opinion of the Town Chairperson, implementation of the plan is necessary or prudent, the Town Chairperson will implement the plan.

## II. Emergency Plan Manager Responsibilities

The first duty of the Emergency Plan Manager is to gather information and make a careful assessment of the incident and existing conditions to determine the seriousness and extent of the incident. Clearly first hand reports are important, but the Emergency Plan Manager is cautioned to use reliable and verifiable sources of information. It is not necessary for the Emergency Plan Manager to personally view the incident or damage.

The second duty of the Emergency Plan Manager is to establish a Command Post from which he or she will continue to make evaluations, maintain communications with field operations personnel and emergency response resources, and coordinate emergency response activities. The preferred Command Post location will be the Town Office Building located at 13812 English Lake Road. The Fire Department will be the primary Operations Center for most responses and the secondary or back-up location for the Command Post.

Based upon the information and reports received and continually being up-dated, the Emergency Plan Manager will:

- develop strategies (some of which are suggested in this plan),
- work with response personnel in developing tactical plans based upon the availability of personnel and resources,
- search for and find support for emergency personnel and
- continuously review and revise the strategies, actions and resources as necessary.

## III. Emergency personnel communications

The primary first response resource for the Town will be the Fire Department. Emergency personnel will be contacted by the Fire Chief through the Fire Department paging system. The Emergency Plan Manager and Fire Chief will cooperate in calling for personnel or additional personnel as necessary. Fire Department personnel will remain under the direct command of the Fire Chief at all times.

If additional response resources are necessary, the Emergency Plan Manager (or his or her assistant) will make the necessary contacts via telephone, cellular phone or radio with other emergency services, agencies, contractors or volunteers as identified in this plan.

## IV. Residential Warnings, Public information & media

Some emergencies will require, and are very effectively handled, by providing information and warnings to residents and other people in the Town who may be affected. This information or warning may advise the affected population to:

- Remain in the relative safety and security of their home or business,
- Alert them as to certain precautionary actions which should be taken,
- What areas of the Town are most affected or likely to be affected,
- What emergency response actions have been initiated to assist or protect them
- What evacuation procedures are or may be necessary
- What persons or agencies to contact with information, requests for assistance and how and when to contact them.



The methods of notifying residents may include the use of:

- Warning sirens (as in the event of tornadoes),
- Sheriff's deputies or authorized persons to *use* bullhorns, megaphones, telephones or door-to-door canvassing to directly inform residents of very immediate hazards or precautions to be taken, or
- Radio or television bulletins providing information or instructions.

Warnings, evacuation notices and information will only be issued by the Emergency Plan Manager or designate.

Requests for information from the media or residents regarding the extent, damage, injuries, risk or details of the response will be referred to the Emergency Plan Manager's designated Information Officer. It will be the duty of the Information Officer to carefully assess the request and to offer only accurate, verified and sufficient information to answer the request. At no time, should the Information Officer give false or misleading information; information which may interfere or hinder response activities or endanger the person(s) requesting information.

## **Emergency Response Operations**

Emergency Response Operations is the planning and execution of tactical plans to achieve the overall objectives determined by the Emergency Plan Manager and his or her advisors. Clear, concise and careful communication is essential to ensure that the goals established in this plan and in strategic planning sessions are met. Following the procedures established in this **plan and the instructions** given by the Emergency Plan Manager or the various people given responsibility for the successful execution of this plan is very important. Cooperating with one another and working to resolve or stabilize the incident is the common goal of all concerned.

### **A. Command post procedures**

The function of the command post is to provide a facility as a working headquarters for the Emergency Plan Manager. It must be equipped with adequate communications resources, facilities to accommodate long term operations, and to be a fixed location where the central decision maker(s) can be found.

#### **I. Chain of Command / Command Post Support Staff**

The function of the chain of command is to clarify roles and levels of authority, to facilitate communications and to divide work or tasks among different response groups according to their skills and abilities.

The Emergency Plan Manager is the chief emergency authority for the Town of Liberty and is authorized to direct the emergency response for the health, safety and protection of the Town residents. In the parlance of professional emergency services, he or she is the Incident Commander (IC.) All of the authority and responsibility for the emergency response is vested in that individual. The IC/EPM may choose to assign and delegate authority to individuals to assist him or her in the completion of his or her duties or tasks. Any responsibility or duty not delegated to another competent individual remains the obligation and responsibility of the IC/EPM to fulfill.

Supporting the IC/EPM will be the following:

**Fire Chief:** The duties of the Fire Chief will be to direct and coordinate the efforts of the emergency response personnel in the field or on-site at the incident. The Fire Chief may designate Lieutenants to direct individual groups tasked with specific activities.

**Clerk:** The function of the Clerk will be to keep a chronological record of the incident or emergency. It should include the receipt and dispersal of information relating to the incident, decisions made, actions taken, the results of decisions or actions and changes or modifications to procedures or the plan and the reasoning behind such adjustments.

The Clerk will assist the IC/EPM locate, obtain and dispatch people, equipment and supplies required to resolve the incident. By the authority given to the IC/h.PM by the Town Board and this plan, the person(s) delegated this responsibility are authorized to contract for additional services, equipment or materials as directed by the plan and IC/EPM.

Information / Media Officer (I/MO): The Information / Media Officer has three key functions. First, to assist the IC/EPM in collecting and assessing incoming information. He or she can filter out duplicate reports and qualify the reliability and veracity of reports.

The officer is also important in getting accurate, reliable information to residents and other agencies supporting the response.

Finally, the I/MO will act as official liaison with any media personnel seeking to obtain information about the response and to provide accurate, verifiable reports authorized by the IC/EPM.

The Incident Commander / Emergency Plan Manager may create additional staff positions as deemed necessary. For example, clerical assistants, "gophers" kitchen services, sanitation services, etc.

## 2. Documentation procedures

The Incident Commander / Emergency Plan Manager is required to keep an accurate and reasonably detailed record of the incident / emergency. The purpose of the record is for review after the incident to ascertain the chronological order of information, events and decisions.

The record should also include records of expenditures authorized by the IC/EPM, summaries of the terms of any contractual arrangements, and claims for expenses or damages presented to the IC/EPM during the incident. The record can (and probably should) include sidebars explaining decisions, changes to strategies or planned actions.

The Incident Commander / Emergency Plan Manager is responsible for the content of the record. If the IC/EPM does not personally keep the record, he or she should verify the record, annotate it as necessary and initial each page of the record.

### **B. Fire department responsibilities**

The Fire Department will be the primary and first emergency response by the Township. Because the Fire Department already has an organizational structure and training for dealing with emergency situations, it is an ideal and logical first response tool. It is expected that the Department will utilize its organizational structure, training and experience under the leadership of its own officers to the maximum efficiency.

In some cases it will be the Fire Department that is first on the scene and may make the call to activate this plan. The responsibility for the incident will then be transferred from the Fire Chief to the IC/EPM, but it is logical to assume that the Fire Department will remain authorized to lead emergency operations.

However, the Fire Department will always be tasked to fulfill its primary mission of fire protection to the Township residents and may withdraw partially or entirely to respond to fire emergencies. Notification to the IC/EPM is required. It will be a joint decision between the IC/EPM and Fire Chief if the Fire Department will withdraw from emergency actions for requests for mutual aid from other districts.

### **C. Constabulary responsibilities**

The Constabulary of the Township is relatively small and insufficient to adequately cover a large incident or emergency action. However, the Chief Constable can and should act as a liaison with the Sheriff's Department and other law enforcement agencies in assessing police protection or control issues.

The Constable will be in charge of volunteers and may be authorized by the EPM/IC to "deputize" resident volunteers to assist with evacuations, traffic control, emergency shelter control, etc.

### **D. Emergency medical services responsibilities**

Emergency Medical Services (EMS) are not located within the Township and must come from locations either in Valders or St. Nazianz. The Incident Commander / Emergency Plan Manager may direct the EMS to coordinate with the Fire Chief as seems most appropriate.

**E. Maintenance department responsibilities**

The Maintenance department will be contacted by the EPMIIC or Fire Chief as necessary for assistance. They will make their resources and equipment available to the Town as seems most appropriate.

**F. Volunteer responder responsibilities**

Inevitably during major disasters and emergencies, people generously reach out to those affected and offer their assistance. Volunteer assistance will be greatly appreciated, but it needs to be organized and coordinated prior to an emergency situation. Volunteers are urged to:

- Sign-up with the Township as a volunteer - giving the specific skills, services or equipment they can offer,
- Report to the command post if called, and wait for an assignment that coordinates with the overall emergency response effort,
- Follow the instructions given to them exactly (or report why they cannot complete their assignment safely),
- Remember that they are never to jeopardize their own safety or the safety of others in "heroic" efforts beyond their abilities or instructions. The Town cannot be responsible for reckless behavior.

**G. Evacuation procedures**

An order for evacuation can only be authorized by the IC/EPM. The order should specify what residents or what area should be evacuated. It should establish an estimated duration of the evacuation, if known. The order may be communicated to the residents by radio and television bulletins, telephone or radio communications, loudspeaker announcements from official vehicles in *the* area, or by direct personal contact and door to door canvassing by emergency response personnel. Only persons designated by the IC/EPM ( i.e., Sheriff's deputies, Fire Department personnel, the Town Constable, or officially designated volunteers) are authorized to communicate the order to residents.

The exclusive authority given to the IC/EPM to order an evacuation does not preclude an on-scene officer directing an emergency operation from ordering a person to evacuate the immediate vicinity for safety reasons or to enable the emergency responders to work effectively and without interference. Emergency shelter locations to be used during an emergency will be determined by the Red Cross. The following locations are near to the Town and may be used.

**I. Emergency shelter locations**

Valders School District  
138 Wilson St.  
Valders, WI 54245  
Deb Hunt  
(920) 901-9553

Trinity Lutheran Church  
11303 Wehausen Rd. Manitowoc,  
WI 54220  
Greg Pope  
(920) 323-0848

St. Gregory Church  
200 Church St.  
St. Nazianz, WI 54232  
Rev. Patrick M. Nelson  
(414) 581-2397

Faith Lutheran Church  
258 Roosevelt St.  
Valders, WI 54245  
Pastor Erica  
Cunningham  
(920) 374-3860

Town of Liberty Town Hall  
13812 English Lake Rd. Valders,  
WI 54245  
Bill Pitz  
(920) 901-9737

St. Nazianz Fire Dept.  
202 N. 4<sup>th</sup> Avenue  
St. Nazianz, WI 54232  
Eric Keller  
(920) 905-5808

St. Gregory School  
212 Church St.  
St. Nazianz, WI 54232  
Rita Steffan  
(920) 905-5233

Valders Fire Dept.  
103 Eisenhower Street  
Valders, WI 54245  
Chris Dallas  
(920) 629-3932

## 2. Transportation

Transportation to emergency shelters will be determined by the need for expediency and the potential hazards to be encountered during travel. Residents may be urged to self-evacuate in many cases. Special needs residents who require assistance in evacuation will be assisted by emergency medical services, *the* Fire Department, or specially trained personnel available to transport as needed.

## 3. Relocation information

The command post will be informed of the evacuation of any persons and the location of the shelters. The relocation information will only be released to family members or medical services and will be provided by the Red Cross.

## 4. Extended evacuation procedures

In the event an evacuation period must be extended beyond a few hours, the American Red Cross or Salvation Army will arrange for food, cots, blankets, emergency clothing and sanitation services in suitable shelters for the duration of the emergency.

## H. "Shelter-in-place" procedures

During certain types of emergencies it is more practical and prudent to have residents remain in the safety of their homes. Such emergencies may include blizzards, heavy rains, extremely cold weather, or violent wind or electrical storms when travel may be dangerous. It may also include incidents involving releases of hazardous materials when exiting a well-sealed building may result in dangerous exposure to chemicals.

An order for in place sheltering can only be authorized by the IC/EPM. The order should specify what residents, or in what areas of the Town, people should remain in their residences or places of business. It should establish *an* estimated duration of the restriction on travel. The order may be communicated to the residents by radio and television bulletins, telephone or radio communications, loudspeaker announcements from official vehicles in the area, or by direct personal contact and door to door canvassing by emergency response personnel. Only persons designated by the ICIEPM (i.e., Sheriff's deputies, Fire Department personnel, the Town Constable, or officially designated volunteers) are authorized to communicate the order to residents.

The exclusive authority *given* to the ICIEPM to order restrictions on travel does not preclude an on-scene officer directing an emergency operation from ordering a person to evacuate the immediate vicinity for safety reasons or to enable the emergency responders to work effectively and without interference.

- Special needs support

Residents who are dependent upon life support medical equipment or supplies, have temporary or permanent disabilities, or are limited in their ability to care for themselves will be supported by emergency response personnel who will, by the order of the ICIEPM, provide the necessary support (e.g., electrical service via generator, delivering medications or other life support supplies, delivering medical personnel, etc.) or evacuate the person to an appropriate location where medical services and care can be continued.

Note: Residents with these special needs must contact the IC/EPM and advise them of their special needs. It is preferable that the information be available to the ICIEPM prior to the emergency. This will enable the IC/EPM to give consideration to these people as a priority in planning the response to the emergency.

## **I. Rescue operations**

Certain conditions during emergencies such as flooding, fire, etc., may require residents be rescued from their homes. Rescues are often very dangerous and should not be attempted by anyone except trained and experienced persons. It is expected that the fire department will direct and lead all or most rescue operations. Only the IC/EPM shall authorize rescue operations.

The exclusive authority given to the IC/EPM to order rescues does not preclude an on-scene officer directing an emergency operation from ordering on-scene personnel from executing a rescue for life safety reasons.

## **VI. Response personnel safety**

It must be clearly understood that emergency response personnel safety is of paramount importance in all circumstances. While emergency actions may include an element of danger, the risk to response personnel should always be carefully considered and responders' lives and safety must never be jeopardized.

The IC/EPM is responsible for the safety of all emergency response personnel. He or she must weigh the risks, personal capabilities of response personnel and critical importance of the response actions before committing responders to any activity.

The on-scene officer at any response actions has the immediate responsibility for the responders under his or her supervision. The on-scene officer may cancel or withdraw from a proposed response action if the situation would impose an unreasonable *risk* to responding personnel.

Individual response personnel or volunteers are expected to realize the limits of their abilities, endurance and strength, and to advise their supervisor if they are unable or unwilling, for safety reasons, to enter into or complete an assigned task.

## **VII. Incident & Response Critique**

The purpose of an incident and response critique is to identify the strengths and weaknesses of the existing emergency plan and the ability of the responding personnel to execute the plan effectively. It is not a time to point fingers and assign blame for short-comings, if any. The point is to develop a better plan, a more effective response and a more cohesive and cooperative team.

- A. Chronological review of information and actions**
- B. Critique of decisions and actions**
- C. Evaluation of performance**
- D. Recommendations for personnel and equipment changes**
- E. Plan revisions**

### **Testing and Review of the Emergency Management Plan**

This plan is to be reviewed, updated and corrected at least once a year during the month of May, and after each implementation of the plan.

This plan is to be tested, in whole or in part, at least once a year. The test may range from a full-scale, Township-wide drill on a specific type of incident to a table-top exercise using the plan as a template for response planning and decisions.

# Emergency Response Personnel & Equipment Resource List

## I. Township Personnel

### A. Emergency Plan Manager(s) / Incident Commander(s)

1. Chairman — Bill Pitz  
14129 Newton Rd., Valders, WI 54245  
(920) 901-9737
2. Supervisor — Jim Krim  
6424 Nagel Road, Valders, WI 54245  
(920) 374-0645
3. Supervisor — Joel Aulik  
10410 Pine River Rd., Newton, WI 53063  
(920) 726-4302

### B. Fire Chief & Assistant Chiefs

1. St. Nazianz Chief — Eric Keller  
PO Box 71, St. Nazianz, WI 54232  
(920) 773-2375 (Home)  
(920) 905-5808 (Cell)
2. St. Nazianz Asst. Chief — Fred Reindl  
8323 CTH A, St. Nazianz, WI 54232  
(920)773-2753 (Home)  
(920)773-2443 (Work)

### C. Clerk

1. Bobbi Reedy  
10816 English Lake Rd., Manitowoc, WI 54220  
(920) 758-3707

### D. Information/Media Officer

1. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # (Home) \_\_\_\_\_  
Telephone # (Work) \_\_\_\_\_  
Telephone # (Cellular) \_\_\_\_\_
2. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # (Home) \_\_\_\_\_  
Telephone # (Work) \_\_\_\_\_  
Telephone # (Cellular) \_\_\_\_\_

**Contracted Services or Equipment****Company/Service Name****Telephone Number****Government**

Village of Valders Fire Department	911
Non-Emergency	920-775-4526
Town of Liberty Maintenance Building	920-775-4496
Liberty Road Superintendent Mobile	920-973-3314
Town of Liberty Sanitary District #1	920-758-2723
Manitowoc County Sheriff	911
Non-Emergency	920-683-4200
Manitowoc County Emergency Government (Nancy Crowley)	920-683-4207
Manitowoc County Highway Department (Main Office)	920-683-4345
Manitowoc County Highway Department (St. Nazianz Office)	920-773-2316
City of Manitowoc Police Department (Non-Emergency)	920-683-4500
City of Manitowoc Fire Department (Non-Emergency)	920-686-6541
St. Nazianz Ambulance Service	911
Non-Emergency	920-773-2311
St. Nazianz Fire Department (Non-Emergency)	920-773-2311

**Utilities — Electric**

Wisconsin Public Service	800-450-7240
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**Utilities — Gas**

Wisconsin Public Service	800-450-7240
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**Utilities — Telephone**

NSight	920-758-2211
Cellcom	800-236-0055
TDS Telecom	920-775-9295

**Emergency Service Organizations**

American Red Cross — Manitowoc	920-684-6601
Salvation Army — Manitowoc	(Lee Pilger) 920-374-9930
	(Lts. Jeff & Terri Olson) 920-629-7948

**Hospitals with Emergency Capabilities**

Holy Family Memorial — Manitowoc	920-320-2011
	(Lisa Sherman RN/ER Director) 920-973-0572
Aurora Health Care — Pwo Rivers	920-794-5000

**Excavators/Landscapers with Heavy Equipment**

Wagner Construction Services	920-323-1150
Evenson Construction — Andy Niemuth	920-775-4652
Valders Stone & Marble — Eli Broeckert	920-375-6025

**II. Contracted Services or Equipment**  
**Company/Service Name (cont'd)**

**Telephone Number**

Waste Disposal Services

Mid-Shores Disposal – Kevin or Nicole Birschbach	920-286-0680
	920-898-5498
Advanced Disposal – Wayne Becker	920-242-7020
Manitowoc Disposal – Fred Radandt	920-323-2413
Ed Radandt	920-323-9008

Tow Truck/Wrecker/Crane Services

Custer Street Towing – Chris Wallace	920-374-0419
Hi-Way 42 Garage & Towing LLC – Mark Knorr	920-323-4393

Milk Haulers (for potable water)

Leschke Milk Hauling – Scott & Sandy Leschke	(Home) 920-758-3118
	(Scott) 920-323-4479
	(Sandy) 920-901-8600
Moldenhauer Trucking – Dennis Moldenhauer	920-374-0661

Media — Radio, Television & Newspapers

WOMT — Manitowoc	920-682-0351
WCUB — Manitowoc	920-683-6800
WKTT — Cleveland	920-693-3103
WFRV Channel 5	920-687-6119
WGBA Channel 26	920-494-2626
WBAY Channel 2	920-432-3331
WLUK Channel 11	920-739-4911
Herald-Times-Reporter — Manitowoc	920-684-4433
Valders Journal — Valders	920-775-4431



I. Volunteers

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # (Home) \_\_\_\_\_  
Telephone # (Work) \_\_\_\_\_  
Telephone # (Cellular or Pager) \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # (Home) \_\_\_\_\_  
Telephone # (Work) \_\_\_\_\_  
Telephone # (Cellular or Pager) \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # (Home) \_\_\_\_\_  
Telephone # (Work) \_\_\_\_\_  
Telephone # (Cellular or Pager) \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # (Home) \_\_\_\_\_  
Telephone # (Work) \_\_\_\_\_  
Telephone # (Cellular or Pager) \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # (Home) \_\_\_\_\_  
Telephone # (Work) \_\_\_\_\_  
Telephone # (Cellular or Pager) \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # (Home) \_\_\_\_\_  
Telephone # (Work) \_\_\_\_\_  
Telephone # (Cellular or Pager) \_\_\_\_\_

## Special Needs Residents

The following list of people have identified themselves or have been identified as having special needs which must be considered during an emergency or in planning actions such as evacuations or sheltering in place. Such needs may include medical conditions requiring nursing care or assistance, life support, or medications; business or household activities which cannot be left unattended; or the presence of children under the supervision of an adult in daycare, school or temporary care.

*(The list should include names, addresses, telephone numbers and relevant needs information.)*

Doris Krueger  
6833 Marken Rd.  
Valders, WI 54245  
(920) 773-2300